



my first library card

Glasgow Libraries application form

my name

my address

..... postcode

date of birth male female

parents/carers name

phone email

signed

(Parent or Guardian)

Tick if you (the parent or carer registered at the above address) require a library membership card.

Please indicate which library you would like to collect your card from

To enable us to send you your online welcome pack and keep you up to date with free activities, news and offers please let us know you consent to receiving marketing from Glasgow Libraries by: E-MAIL POST

You can unsubscribe at any time but please keep in mind, regardless of your contact preferences we may still need to contact you in certain circumstances about the use of our services.

For library use only

I.D. shown date / /

membership no.

HOW WE USE YOUR DATA

Please ensure you have been provided our General Privacy Notice for a form collecting personal information. You can also see our Privacy Statement on our website for further details on how we collect, use, share and store personal information.

Specific processing purposes and legal basis, etc: Library Membership

(controller) who we are:

Glasgow Life, the operating name of Culture and Sport Glasgow, is the controller of personal information collected by us that is necessary for our processing purposes. See contact us for details of our data protection officer. (www.glasgowlife.org.uk/privacy)

(purposes) why do we need your personal information and what do we do with it?

You are giving us your personal information to allow you access to:

- (1) access, reserve and use library materials and services, including online resources and verify you, or contact you whenever necessary
- (2) receive personalised marketing communications from Glasgow Life.

(sharing) who do we share your information with?

In order to provide the library services to you, we need to appoint other organisations as processors to provide the systems we use. We select these organisations carefully and put measures in place to make sure that they are not allowed to do anything with your personal information.

(legal basis) for using your information:

- (1) Necessary for the performance of a task carried out in the public interest by Glasgow Life.
- (2) With your consent (you can withdraw at any time). You can see a summary of how **your rights** are implemented for each **legal basis** used at:

www.glasgowlife.org.uk/privacy-rights

(more information):

You can find more details about how we handle your personal information at: www.glasgowlife.org.uk/privacy If you need help in another format e.g. large print, braille or audio, please ask a member of staff, contact us or visit: www.glasgowlife.org.uk/accessibility

