

A large, colorful shield-shaped logo with a white center containing the text 'Holiday ACTIVITY PROGRAMME'. The shield is outlined with multiple overlapping bands of orange, green, and blue. The background of the page features colorful wavy lines in orange, green, and blue.

# Holiday ACTIVITY PROGRAMME

## ONLINE BOOKING STEP BY STEP GUIDE

Thank you for choosing Glasgow Sport's Holiday Programme, we are excited to introduce our new online booking option for all of our book in advance activities.

This step by step guide will provide guidance on how to book your child whether you are a new or returning customer. Please remember, as these activities are for children you must log in or create an account as your child.

Please click on the statement below which is most relevant to you.

[My Child is a Member/Returning Customer with a Member ID and Password](#)

[My Child is a Member/Returning Customer with a Member ID and NO Password](#)

[My Child is a Returning Customer with NO Member ID or My Child is a New Customer](#)

## **My Child is a Member/Returning Customer with a Member ID and Password**

- 1. Enter Email Address and Password registered to Child's Member ID. Click Login**
- 2. Select the appropriate venue from the drop down menu and the date of activity. Click search.**
- 3. Select the activity you wish to book your child into.**
- 4. Click Book**
- 5. Click Book and Checkout**
- 6. Carry out Payment Process, entering your payment details**

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## My Child is a Member/Returning Customer with a Member ID and NO Password

1. Click "Forgotten your Password"
2. Enter Email Address registered to your Child's account. Click Request Password  
**\*Please note if you have multiple children registered with the same email address, you will be prompted for the child's Member ID. This will be on any correspondence from Glasgow Club or Glasgow Sport regarding your child's account.\***
- 2b. Enter Child's Member ID. Click Request Password
3. Click Return to Login Screen. Check your email inbox for your password reset link.
4. Click the link provided in email
5. Enter your child's Member ID detailed in the reset email and create a new memorable password. Click Return to Login Page. **\*Passwords must contain at least 6 characters, 1 uppercase, 1 lowercase and 1 number. An example password could be your child's first initial in uppercase, surname initial in lowercase and year of birth i.e. Ab2000. This will also help differentiate between multiple children as each child will need their own password\***
6. Enter Email Address and Password registered to Child's Member ID. Click Login
7. Select the appropriate venue from the drop down menu and the date of activity. Click search.
8. Select the activity you wish to book your child into.
9. Click Book
10. Click Book and Checkout
11. Carry out Payment Process, entering your payment details

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## **My Child is a Returning Customer with NO Member ID or My Child is a New Customer**

- 1. Click "Choose a membership (including free Pay As You Go) to get started"**
- 2. Select "Holiday Programme"**
- 3. Click Next**
- 4. Complete the form with your child's details**
- 5. Select the appropriate venue from the drop down menu and the date of activity. Click search.**
- 6. Select the activity you wish to book your child into.**
- 7. Click Book**
- 8. Click Book and Checkout**
- 9. Carry out Payment Process, entering your payment details**

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